



Fulton Adventist
University

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Job Title: **Lecturer in Theology / Lecturer in Education / Director - Women's Residence / Director - Food Services Department**

Employment Status: **Full-time**

Institution/Employer: **Fulton Adventist University**

Location of work: **Fiji**

Applications Close Date: **October 31, 2025**

Fulton Adventist University is one of the most recognised universities in Fiji as well as other Pacific Island countries. Fulton is aiming to employ highly qualified staff as well as keen and honest workers who can comply with its goal and aim in producing highly specialised and well-educated graduates.

Fulton Adventist University is seeking to fill four (4) positions:

1. **Lecturer in Theology**
2. **Lecturer in Education**
3. **Director - Ladies Residence**
4. **Director - Food Services**

The relevant job descriptions for each role outline the essential qualifications and expectations for the successful candidate for the respective positions. To request the job descriptions or directions for applying, please visit the Fulton Adventist University website:

<https://www.fulton.ac.fj/vacancy.html>.

The role of the **Lecturer** is to develop and deliver quality educational material to students and assess work submitted by students in adherence to the academic policies of the Fulton Adventist University's Academic Bulletin.

The role of **Director of the Ladies Residence** is to be a mother, friend, and counsellor to the women living away from home. The Director will cultivate a warm, caring relationship with the women so that it is easy for them to treat her as their confidante. She will ensure that the women are personally comfortable and that the residence hall provides a pleasant Adventist environment for the happy coexistence of women from many different cultures.

The role of **Director of Food Services** at Fulton Adventist University is to administer the institution's cafeteria in harmony with the philosophy and objectives of Fulton, as well as statutory health requirements.

Mixed Selection Criteria:

- i. Relevant tertiary qualifications and experience.
- ii. Strong leadership and communication skills with the ability to inspire and motivate a diverse team.
- iii. Interest in and an aptitude for cross-cultural ministry.
- iv. Well-developed interpersonal and relationship skills.
- v. Excellent presentation and verbal reasoning ability.
- vi. Ability to teach and assess classes effectively.
- vii. Willingness to engage in lifelong learning.
- viii. Support the mission, values and ethos of Fulton.
- ix. Relevant information communication technology (ICT) skills.
- x. Demonstrate knowledge and understanding of food safety protocols and procedures.
- xi. Understanding and application of the Seventh-day Adventist Church Philosophy of Education.

Interested candidates **must** complete the **Staff Application Form**. For more information, please visit the University website at: <https://www.fulton.ac.fj/vacancy.html>.

Applicants must have a right to work in Fiji. The appointing body reserves the right to make a delayed appointment, not to appoint, or to appoint by invitation. This vacancy was written and advertised by the employer listed above.